



December 1, 2015


Respectful Request for Waiver of Invoice Deadline

To Whom it May Concern:

The South Charleston Public Library (BEN: 126676) is respectfully requesting a waiver, to allow an invoice extension, for USAC (SLD) 472 (BEAR Form) for the FRN 2688811. Due to extenuating circumstances with staff turnover and illness as well as changes in our notification personnel and system, the filing of the 472 was after the deadline of 10/28/15. When the form was submitted on 11/2/15, it was misunderstood by the confirmation email that the Service Provider had until 11/17/2015 to respond with an invoice certification. This was completed by said deadline. It was misunderstood that deadlines were completed.

We are humbly asking that a waiver be issued in order for the USAC to process our submission. In these instances, the Service Provider has been paid in full. These reimbursements are a very important source of revenue for our locally funded library and our day to day operations rely upon it heavily.

Sincerely,


Patricia M. Brown, MLS, MBA
Library Director





Universal Service Administrative Company

Schools and Libraries Division

Form 472 (BEAR) Notification Letter

November 25, 2015

Sarah Knorr
Frontier West Virginia Inc.
100 CTE Dr
Dallas, PA 18612

Re: Invoice Number - as assigned by USAC: 2283650
Service Provider Identification Number: 143001432
Reimbursement Form Number: SCLBEAR14-15
Billed Entity Number: 126676

Patricia Brown
SOUTH CHARLESTON LIBRARY
312 4TH AVE
SOUTH CHARLESTON, WV 25303

Preferred Mode of Contact: E-mail at patricia.brown@scpl.wvnet.edu
Total Amount of Reimbursement Approved for Payment: \$0.00

This letter is your notification that the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has processed an FCC Form 472, "Billed Entity Applicant Reimbursement (BEAR)" Form from the above named applicant listing you as the service provider. USAC has committed to reimburse the discounted portion of the cost of eligible services provided to eligible entities pursuant to one or more FCC Forms 471, "Description of Services Ordered and Certification Form".

In certain instances, a line may not have been paid. Review the BEAR Letter Applicant Reimbursement Report (Report) following this letter for the reason(s) this may have occurred. For more information about lines that have not been paid, see the explanation of Invoice Error Codes in Step 9 on our website. Work with the applicant (your customer) to correct any errors. Once corrected, your customer may submit a new BEAR to request reimbursement for any unpaid lines.

We recommend using the BEAR Online tool from the Apply Online area or Required Forms section of our website for additional submissions. If a new BEAR cannot be submitted before the invoice deadline passes, you or your customer may submit a request for a deadline extension. (See "Invoice Deadlines and Extension Requests" posted in the SLD section of our website for more information.)

Pursuant to the Federal Communication Commission's (FCC) Second Report and Order and Further Notice of Proposed Rulemaking (FCC 03-101, released April 29, 2003), you must remit the amount shown as "Total Amount of Reimbursement Approved for Payment" above to your customer no later than 20 days after receipt of payment of the approved discounts from USAC. You also agreed not to tender or make use of the payment of the approved discounts issued by USAC to you prior to remitting the discount to your customer (See BEAR Form, Block 4, Service Provider Acknowledgment).

The USAC check should be mailed to the service provider named above within 20 days of the date of this letter.

Schools and Libraries Division - Correspondence Unit
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685
Visit us online at: www.usac.org/sl

BEAR NOTIFICATION LETTER APPLICANT REIMBURSEMENT REPORT



Form 471 Application Number: 983414
Funding Request Number: 2688811
Funding Year 2014: 07/01/2014 - 06/30/2015
Contract Number: MTM
Funding Commitment Decision: \$3792.00
Reimbursement Amount for this ERN: \$0.00
Reimbursement Request Decision Explanation:
 Invoice Received Date [11/17/2015] Later Than;

Patricia Brown

From: no-reply@solixinc.com
Sent: Monday, November 2, 2015 3:42 PM
To: PATRICIA.BROWN@scpl.wvnet.edu
Subject: Online BEAR 2283650 successfully submitted.

A Bear Online form has been accepted and is awaiting certification by the Service Provider.

Online Bear Invoice Number: 2283650

Online Bear Submit Date: 11/2/2015

Service Provider Response Deadline: 11/17/2015 or FRN Invoice Deadline, whichever is earlier.

[View Bear Details](#)

Patricia Brown

From: no-reply@solixinc.com
Sent: Tuesday, November 17, 2015 10:41 AM
To: rana.razavi@ftr.com; PATRICIA.BROWN@scpl.wvnet.edu
Subject: Online BEAR Certification Results

The Service Provider for BEAR Invoice 2283650 has certified 1 out of 1 line items.
If some of your items were not certified, you are advised to contact the Service Provider.

Bear Certification Date: 11/2/2015

[View Bear Form Status](#)